

**TITLE:** Physician  
**JOB FUNCTION:** Medical

**UPDATED:** 4/2/2021  
**FLSA STATUS:** Exempt

### GENERAL SUMMARY:

The Physician participates as a member of the PACE Interdisciplinary Team in the care of high risk older adults living in the community with a strong focus on the participant's goals as well as excellent geriatric care management. The Physician is the leader of the Clinical Team whose primary mission is to assist frail older adults to remain living in the community for as long as it is safe. Care meets the objectives, standards and policies of the PACE model. Incumbent demonstrates proficiency in collaborating with an interdisciplinary team and treating participants with multiple chronic and acute illnesses from diverse backgrounds.

### Essential Responsibilities:

- Completes initial, periodic and annual physical examinations of the participants.
- Evaluates participants for episodic visits, for acute illnesses and for follow-ups of hospitalizations in the clinic, at home or at a nursing home.
- Makes nursing home visits in accordance with the state nursing home requirements and as needed.
- Use telehealth as needed and where appropriate
- Participates in the PACE hospital rounding system and the on-call schedule.
- Evaluates the needs of the participants and develops treatment plans in concert with the other members of the Interdisciplinary Team.
- Provides appropriate health care and culturally competent teachings to patients, their families and caregivers, as well as to other members of the Interdisciplinary Team.
- Adheres to the standards set forth in the Element Care NP/MD Collaborative Practice Guide.
- Completes appropriate, accurate, timely documentation, onsite and offsite.
- Ensures that duties are accomplished in a fiscally responsible manner adhering to established budgetary constraints.
- Ensures that all interactions with clients are conducted in a manner that adheres to the highest standards of care for all Element Care clients.
- Ability to pass an N95 mask fit test. Position requires mask where seal is critical. Incumbent is required to not have facial hair that interferes with a tight seal of the respirator.
- Frequent local travel.
- Performs other duties as required.

### Job Specification:

- Spanish-speaking skills required OR Bilingual/bicultural (Spanish & English) desirable.
- Demonstrated ability to work within urban communities, particularly with racially, ethnically, and culturally diverse, low income, and special needs populations.
- Board Certified in Internal Medicine or Family Practice, or eligibility for Board Certification (for recent graduates).
- Board Certified in Geriatric Medicine, preferred.
- Current License to practice medicine in the Commonwealth of Massachusetts.
- Current Massachusetts and DEA Prescription Privileges. Suboxone Waiver preferred.
- Maintains appropriate hospital and long term care facility credentials and privileges.
- Current CPR Certification.
- At least one (1) year of experience working with a geriatric population.
- Ability to be able to relate well to participants, to anticipate their needs and to encourage their independence.
- Preferred: At least one (1) year of experience working with low income and diverse cultural groups.
- Ability to convey information clearly and succinctly with team members.
- Ability to be able to work well with others and to be a dedicated team member.
- Ability to pay attention to detail, to be a self-starter, and to complete assignments on time with minimal direction.
- Ability to be able to quickly recognize situations/problems before they become acute, and to be able to implement effective solutions and understand consequences.

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 Name printed

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 Signature

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 Date